



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, April 10, 2018
DNREC, Richardson & Robbins Building
Conference Room B136
MEETING MINUTES**

In Attendance:

Board: Brian Blackburn, Jerry Esposito and Bryan Ashby
DW: Chris Cleaver, Jena Saxton, Nicole Smith and Faye Wheeler
Public: Ira Kaiser and James Castrilli

Chairman Brian Blackburn called the meeting to order at 1:00 p.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the March 6, 2018 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - A takings memo was completed by the DAG, Kayli Spialter.
 - A new Secretary's Order should be issued.
 - The amended regulations should be effective May 11, 2018.
- **Open Board Member Positions**
 - A qualified pool of candidates submitted resumes for the two open board member positions.
 - Interviews were conducted on behalf of Secretary Garvin using an Ad Hoc Committee.
 - Selected candidates will be submitted to Secretary Garvin when the regulations are promulgated.
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - No member from committee is present.
 - Hilary provided estimated and contract. Bryan Ashby made a motion, second by Jerry Esposito to enter in a contract with Del Tech for the Level IV rewrite.
 - Waiting until June tests are printed to update Schoolhouse software.

New Business

- **Continuing Education Course Approvals/Denials March**
 - No courses submitted in March. The Board reviewed classes submitted in April
- **Operator License Renewals/Certifications/Expirations March**
 - Three certifications – Castrilli, J. denied for a year of maintenance as an experience. Hughes, D. approved for full level I. Moyer, M. approved for level II
 - Five reciprocities – Hanna, J licensed in AK, MD, PA and OH. Working for Veolia at Noramco, approved for level IV. Stone, K licensed in NJ promise of employment for today at Noramco approved for level I. Lemus, J. licensed in CA and NC. Approved for level IV. Bradley, R. licensed in MD approved for level III. Nieves, J. licensed in NJ. Not a jurisdictional facility Denied.
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for March**
 - Six files were randomly pulled and reviewed by the Board – no issues were found.

Meeting was adjourned 2:48 at p.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, May 1, 2018 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP